



Cambridge City Council

COMMUNITY SERVICES SCRUTINY COMMITTEE

To: Scrutiny Committee Members: Moghadas (Chair), Ratcliffe (Vice-Chair), Austin, Baigent, Reid, Reiner, Sarris and Sinnott

Alternates: Councillors Robertson and Moore

Executive Councillor for Community Arts and Recreation: Councillor Johnson

Executive Councillor for City Centre and Public Places: Councillor O'Reilly

Despatched: Thursday, 3 July 2014

Date: Friday, 11 July 2014

Time: 1.30 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Toni Birkin

Direct Dial: 01223 457013

AGENDA

1 APOLOGIES

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before** the meeting.

3 MINUTES (*Pages 7 - 24*)

To approve the minutes of the meetings of 13th March 2014 and 12th June 2014.

4 PUBLIC QUESTIONS (SEE INFORMATION BELOW)

5 FUTURE MEETING TIMES FOR COMMUNITY SERVICES COMMITTEE

Committee Members to review and agree future meeting times for the Community Services Scrutiny Committee.

6 DECISIONS TAKEN BY EXECUTIVE COUNCILLORS

To note decisions taken by the Executive Councillors since the last meeting of the Community Services Scrutiny Committee.

6a Record of Urgent Decision: Tour de France, Cambridge 2014 Head of Arts and Recreation (*Pages 25 - 28*)

6b Stourbridge Common Riverbank Works Extension Nature Conservation Projects Officer (*Pages 29 - 34*)

6c Jesus Green Drainage Project Officer (Landscape) (*Pages 35 - 58*)

Items for decision by the Executive Councillor, without debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report.

There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

On this occasion pre-scrutiny was requested on all items.

Items for debate by the Committee and then decision by the Executive Councillor

These items will require the Executive Councillor to make a decision *after* hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Decisions for the Executive Councillor for Community, Arts and Recreation

Items for debate by the Committee and then decision by the Executive Councillor

- 7 2013/14 REVENUE AND CAPITAL OUTTURN, CARRY FORWARDS AND SIGNIFICANT VARIANCES - COMMUNITY, ARTS AND RECREATION PORTFOLIO (Pages 59 - 70)**
- 8 REVIEW OF COMMUNITY DEVELOPMENT AND ARTS AND RECREATION DEVELOPMENT GRANTS (Pages 71 - 118)**

Decisions for the Executive Councillor for City Centre and Public Places

Items for debate by the Committee and then decision by the Executive Councillor

- 9 2013/14 REVENUE AND CAPITAL OUTTURN, CARRY FORWARDS AND SIGNIFICANT VARIANCES - CITY CENTRE AND PUBLIC PLACES PORTFOLIO (Pages 119 - 136)**
- 10 RIVERSIDE MOORINGS - PROGRESS UPDATE (Pages 137 - 144)**
- 11 TREE MAINTENANCE FRAMEWORK (Pages 145 - 150)**
- 12 LOCAL CENTRES IMPROVEMENT PROGRAMME (Pages 151 - 160)**
- 13 DRAFT MANAGEMENT PLAN FOR COLDHAM'S COMMON (Pages 161 - 214)**
- 14 REVIEW OF BEREAVEMENT SERVICES BUSINESS MODEL (Pages 215 - 248)**

Information for the Public

Location The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning or Licensing Applications is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Further information about speaking at a City Council

meeting can be found at;

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Filming, recording and photography

The Council is committed to being open and transparent in the way it conducts its decision-making. Recording is permitted at council meetings, which are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chair of the meeting will facilitate by ensuring that any such request not to be recorded is respected by those doing the recording.

Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:

<http://democracy.cambridge.gov.uk/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=42096147&sch=doc&cat=13203&path=13020%2c13203>.

Fire Alarm

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

Facilities for disabled people

Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic

Services on 01223 457013 or
democratic.services@cambridge.gov.uk.

Queries on reports If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

General Information Information regarding committees, councilors and the democratic process is available at <http://democracy.cambridge.gov.uk/>